

**CITY OF MODESTO
VACANT PROPERTIES REGISTRATION FORM
STATEMENT OF INTENT**

The City of Modesto accepts checks or money order and will accept cash and or credit cards (Visa, MasterCard, or Discover) at our offices (Suite 3100, 1010 10th Street, Modesto, California).

Modesto Municipal Code Section 4-12.601 requires the registration of abandoned or vacant properties within the City of Modesto that have come within ownership or control of a trustee or beneficiary as a result of the default of the borrower and/or the foreclosure process. Upon notice of default, properties must be inspected by the responsible party (lien holder) and registered with the City of Modesto Neighborhood Preservation Unit within ten (10) business days of the inspection. Please note, by completing this form and registering a property as the responsible party, you are certifying the property is secure, and yard areas free of trash and debris. Properties with swimming pools and/or spas must be maintained in working order and in compliance with pool enclosure requirements per the State of California.

Applications received must be complete and approved by the Neighborhood Preservation Unit to be considered a valid registration. Mail or fax the completed Vacant Properties Registration Statement of Intent form to: Cindy Haynes, City of Modesto, Neighborhood Preservation Unit, P.O. Box 642, Modesto, CA 95353 – Fax: (209) 571-5135

- This fee is non-refundable
- Payment shall accompany this registration (faxed registrations will not be valid until payment is received)
- Fees are due according to the quarterly filing date schedule below – please check one:

<input type="checkbox"/> January – March	\$203.00
<input type="checkbox"/> April – June	\$152.25
<input type="checkbox"/> July- September	\$101.50
<input type="checkbox"/> October – December	\$203.00*

*This fee will cover the following year - applicant must re-new the registration but does not pay the \$203 for the new calendar year

Foreclosed Property Address Zip Code

Assessor Parcel Number (APN) Single Family Multi-Family Number of Units Pool/Spa

Notice of Default Recordation # (Please attach Copy to this form)

Lender/Beneficiary Contact # E-Mail

Lender Phone # Lender Fax #

Lender/Beneficiary Mailing Address

Property Manager P/M Fax #

Local Contact person (24Hr) Phone # City Business License #

New Registration Renewal Registration Property sold or change in title

Applications must have all applicable fields completed and legible, with required supporting documentation attached to the application. Approved applications are valid for the current calendar year from the date of approval. It is the responsibility of the property owner, trustee, and/or beneficiary to renew the registration annually prior to expiration of the current registration, and at the sale and/or transfer of the property.

Print Name Signature Date

Company name and address Contact Number(s)