



# CITY ATTORNEY Department

## **Department Overview**

The City Attorney's Office provides the following services to the community:

Represents the City, its Council, boards and commissions in all actions or proceedings in which they are concerned or are a party.

Represent City officers and employees in all actions or proceedings in which they are a party-defendant due to the performance of their official duties.

Advise the Council and all City officers in all matters of law pertaining to their offices.

Provide legal advice or opinion on the legality of all matters under consideration by the Council, or by any of the boards, commissions or officers of the City.



Prosecute on behalf of the people all criminal cases for violation of City ordinances, City Charter, and other City laws.

Approve as to form all ordinances, resolutions and contract documents before presentation to the Council.

Enforce the City's Policy Against Harassment or Discrimination pursuant to Title VII of the Civil Rights Act of 1964.

Conduct any and all investigations into allegations of harassment, discrimination and retaliation, including charges filed with the Equal Opportunity Commission and/or Department of Fair Employment and Housing.



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### Funding sources for this include:

General Fund  
Service Credits

### Strategic Commitments

Commitment No. 3: Provide an innovative and accountable City Government that embraces a standard of service excellence through adaptive leadership and responsible City Government.

### Key Performance Measures

Ability to continue to diligently protect and defend the City's legal interests.

### Achievements in 2010

The City Attorney's Office has continued to diligently defend the City in numerous litigation cases, vigorously pursuing resolutions that serve the City's best legal interests.

Despite a reduction in staff, the office has continued to handle a majority of the City's legal matters in-house in an effort to minimize costs to the City.



### Proposed FY 2011/12 Budget

Projected Revenues/Budget Target	\$ 877,694.00
Proposed Budget	<u>\$ 2,339,353.00</u>
Over (Under)	(\$1,461,659.00)



### 4-Year Expense History w/ Proposed

City Attorney	07/08 Actual	08-09 Actual	09/10 Actual	10/11 Projected	11/12 Proposed
Revenues	\$764,279	\$785,380	\$874,249	\$836,872	\$877,694
Expenditures	\$1,916,507	\$1,864,426	\$1,707,597	\$2,194,815	\$2,339,353

