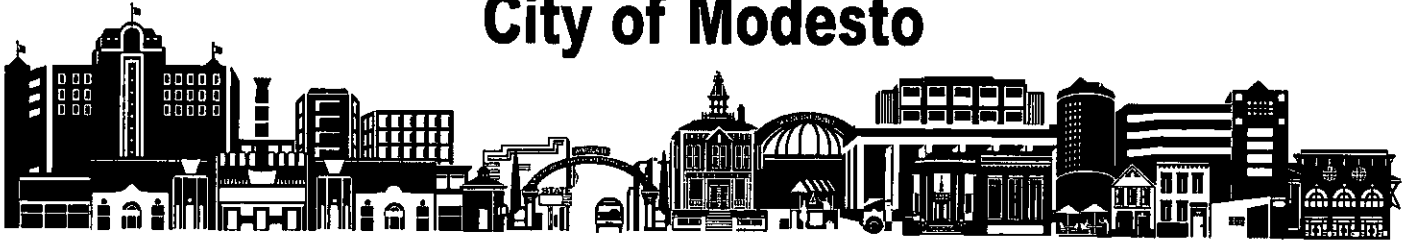


City of Modesto



Parking Citation Office
P.O. Box 3063
Modesto, CA 95353
(209) 571-5140

REQUEST FOR INFORMAL REVIEW OF CITATION

DATE:

NAME:		
ADDRESS:		
CITY	STATE:	ZIP:
HOME PHONE NO:	WORK PHONE NO:	
CITATION NO.	DATE ISSUED:	
VEHICLE LICENSE NO.	STATE:	DRIVER LICENSE NO:
LAST 4 NUMBERS OF VEHICLE IDENTIFICATION NUMBER (VIN):		
Please state why you believe the citation should be dismissed:		

(If more space is needed, continue on separate piece of paper)

THIS STATEMENT IS TRUE AND CORRECT: (SIGNATURE)		
DO NOT WRITE BELOW THIS LINE - FOR AGENCY REVIEW ONLY		
<input type="checkbox"/> CITATION DISMISSED	AGENCY REVIEW RESULTS	REVIEW DATE:
<input type="checkbox"/> CITATION VALID. THE FINE MUST BE PAID. Failure to appeal or pay the fine within 21 calendar days of the "Proof of Service by Mail" date will result in the loss of your option to dispute this citation any further. The fine will be increased with late fees according to law.		
REASON:		
Reviewed by:		

IMPORTANT INFORMATION

If you do not meet, the time frames listed, your option to dispute the parking citation will be forfeited and you will be liable for payment of the parking violation and any additional fees.

TO CONTEST A PARKING TICKET

There is a three level process for contesting a parking citation per California Vehicle Code section 40215.

1st Level - Administrative Review

If you disagree with a parking ticket you received, and would like to contest it, **you have 21 days** from the date that the ticket was issued or **14 days calendar days** from the mailing date of the Notice of Violation to submit an Initial Review Request form. You should also include any supportive documentation (e.g. receipts, pictures, diagrams) to support your statement. Materials submitted for review will not be returned.

There is no payment required at the 1st level.

Note: If you would like to dispute your parking ticket please do not pay the ticket or you will lose your option to request an Administrative Review.

The Informal Review Results will be mailed to the address you have provided on the form.

2nd Level - Formal Hearing

If you are dissatisfied with the informal review results, you must deposit the amount of the citation and request a Formal Hearing **within 21 calendar days** from the postmark date of the results as required by State Law. If you are unable to deposit the amount of the citation, you may be granted an exemption, if your completed Financial Evaluation Form is approved. If you fail to meet the time frame prescribed by law, you will lose the option to contest the parking citation.

3rd Level - Superior Court

If you are not satisfied with the Hearing Officers decision, you may seek a review by filing an appeal to be heard by the superior court **within 30 calendar days** from the postmarked date of the Formal Hearing results. To request a civil review, you must contact the Parking Citation Processing Office at 209-571-5140 or in person at 1010 10th street, Suite 2100. You will be required to pay a **\$25.00 filing fee** payable to Stanislaus County Superior Court. If the court renders a decision in your favor, the parking violation penalty and the \$25.00 filing fee will be refunded to you.

The judgment by the superior court is final per CVC 40230.

FOR MORE INFORMATION

If you have any questions, contact the City of Modesto, Parking Citation Office at (209) 571-5140.