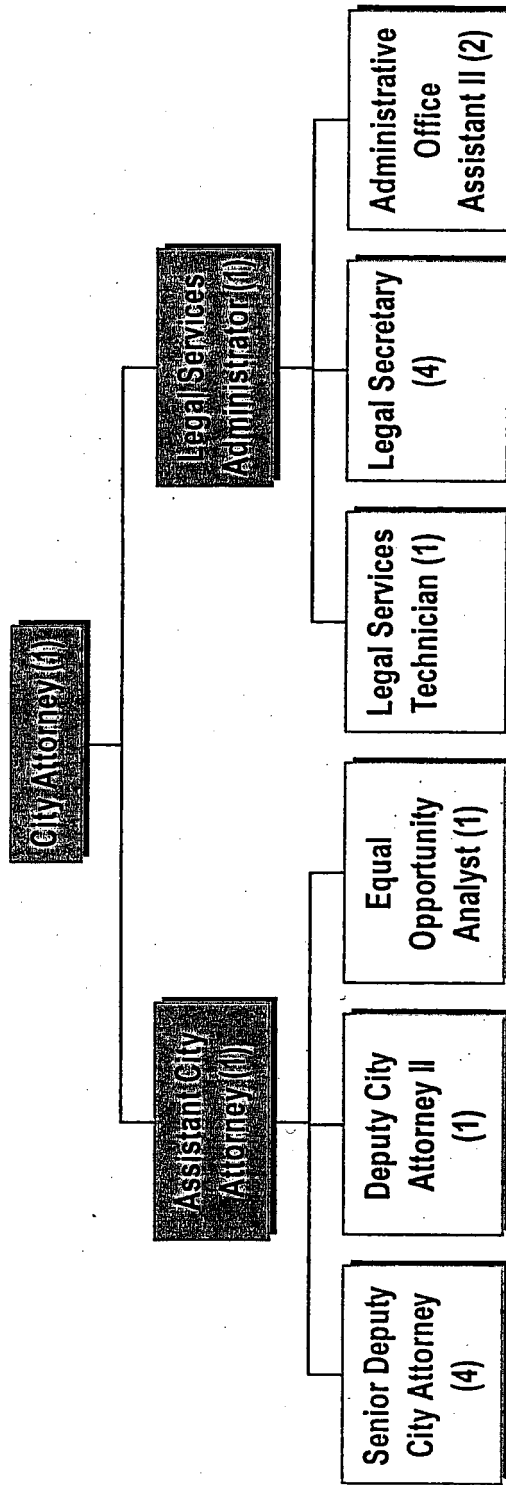


City Attorney's Office



16 Full-Time Employees

Supervising Managers: 3 (including City Attorney)

Performance Measures Overview

Charter Offices

City Attorney

Mission:

To cooperate with departments and citizens to accomplish City goals, and to establish and maintain effective planning and response capability to foresee, avoid, minimize and/or control legal risks affecting City interests. To deliver high-quality legal services efficiently.

Core Services:

The City Attorney is the legal adviser, attorney and counsel for the City, City Council and all of its various commissions and boards. The City Attorney performs legal research, analysis and interpretation of laws, prepares legal opinions, ordinances, resolutions and other formal documents required by Council. The City Attorney also reviews and approves all contracts, bonds, deeds and other legal documents with respect to form and legal substance, and prosecutes violations of the Modesto Municipal Code.

Strategic Plan Goals:

- ♦ The City Attorney will aggressively strive to minimize legal exposure for the City.
- ♦ Handling a large percentage of litigation cases in-house continues to be a high priority for the City Attorney.

Key Performance – Efficiency Measures

Performance Measure	Results	FY 07-08	Comments								
<p>ATTORNEY</p> <p>What: Handle 80% of incoming tort cases against the City on an in-house basis.</p> <p>Why: Handling cases in-house greatly reduce the cost of legal services paid by the City.</p>	<p>Litigation Cases Handled by the City Attorney</p> <table border="1"> <caption>Litigation Cases Handled by the City Attorney</caption> <thead> <tr> <th>Category</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>In-House</td> <td>61%</td> </tr> <tr> <td>Outside</td> <td>35%</td> </tr> <tr> <td>Cases Tendered</td> <td>4%</td> </tr> </tbody> </table>	Category	Percentage	In-House	61%	Outside	35%	Cases Tendered	4%	<p>Target</p> <p>Target for in-house cases is at least 80% for FY 2007-2008</p>	
Category	Percentage										
In-House	61%										
Outside	35%										
Cases Tendered	4%										

City Attorney Department

Position Allocation	FY04-05 Actual	FY05-06 Actual	FY06-07 Proposed	FY06-07 Adopted	FY07-08 Proposed	Increase/ (Decrease)
City Attorney	1.0	1.0	1.0	1.0	1.0	
Assistant City Attorney	1.0	1.0	1.0	1.0	1.0	
Senior Deputy City Attorney II	5.0	4.0	4.0	4.0	4.0	
Deputy City Attorney II				1.0	1.0	
Legal Services Administrator	1.0	1.0	1.0	1.0	1.0	
Legal Services Technician	1.0	1.0	1.0	1.0	1.0	
Legal Secretary	4.0	3.0	3.0	4.0	4.0	
Admin Office Assistant II (Confidential)	2.0	2.0	2.0	2.0	2.0	
Paralegal	1.0					
Equal Opportunity Analyst		1.0	1.0	1.0	1.0	
City Attorney (0100-0401)	16.0	14.0	14.0	16.0	16.0	
General Fund	16.0	14.0	14.0	16.0	16.0	
Other Funds						
City Attorney Total	16.0	14.0	14.0	16.0	16.0	

City Attorney Department

City of Modesto

Fund Summary

Expenditures by Fund (\$)	2004-2005 Actual Exp_Rev	2005-2006 Actual Exp_Rev	2006-2007 Adopted Budget	CC 2007-08 Adopted Budget	\$ Change From Budget	% Change
General Fund (0100)	2,294,385	2,898,490	1,804,258	2,099,775	295,517	16.4%
Elections/Outside Litigation (0350)	0	0	0	1,000,000	1,000,000	0.0%
Total Expenditures	2,294,385	2,898,490	1,804,258	3,099,775	1,295,517	71.8%

Revenues General Fund (\$)	2004-2005 Actual Exp_Rev	2005-2006 Actual Exp_Rev	2006-2007 Adopted Budget	CC 2007-08 Adopted Budget	\$ Change From Budget	% Change
General Fund (0100)	838,990	813,959	797,564	734,226	(63,338)	(7.9%)
Elections/Outside Litigation (0350)	0	0	0	0	0	0.0%
Total Revenues	838,990	813,959	797,564	734,226	(63,338)	(7.9%)

City Attorney (0401)

City of Modesto

General Fund (0100)	2004-2005 Actual Exp_Rev	2005-2006 Actual Exp_Rev	2006-2007 Adopted Budget	CC 2007-08 Adopted Budget	\$ Change From Budget	% Change
Expenditures (\$)						
Employee Services	1,482,663	1,294,638	1,443,567	1,689,999	246,432	17.1%
Internal Service Charges	137,958	132,118	97,188	93,009	(4,179)	(4.3%)
Professional & Contractual Svc	732,953	1,431,150	250,347	301,681	51,334	20.5%
Materials & Supplies	70,860	65,705	70,334	76,492	6,158	8.8%
Other	6,562	4,975	6,036	6,036	0	0.0%
Intrafund Service Credits	(136,611)	(30,096)	(63,214)	(67,442)	(4,228)	6.7%
Total Expenditures	2,294,385	2,898,490	1,804,258	2,099,775	295,517	16.4%
Revenues (\$)						
Miscellaneous Special Service	0	31,646	1,100	1,100	0	0.0%
Interfund Labor Charges	813,291	766,017	786,464	732,126	(54,338)	(6.9%)
CFD One-Time Capital Tax	5,145	13,022	0	0	0	
Miscellaneous Revenue	20,553	3,275	10,000	1,000	(9,000)	(90.0%)
Total Revenues	838,990	813,959	797,564	734,226	(63,338)	(7.9%)
Net (Expenditures)/Revenues	(1,455,396)	(2,084,531)	(1,006,694)	(1,365,549)	(358,855)	35.6%

Outside Litigation (0402)

City of Modest

Elections/Outside Litigation (0350)	2004-2005 Actual Exp_Rev	2005-2006 Actual Exp_Rev	2006-2007 Adopted Budget	CC 2007-08 Adopted Budget	\$ Change From Budget	% Change
Expenditures (\$)						
Professional & Contractual Svc	0	0	0	1,000,000	1,000,000	
Total Expenditures	0	0	0	1,000,000	1,000,000	
Revenues (\$)						
Miscellaneous Revenue	0	0	0	0	0	
Total Revenues	0	0	0	0	0	
Net (Expenditures)/Revenues	0	0	0	(1,000,000)	(1,000,000)	