

City Council Department

City of Modesto

Department Summary

Expenditures by Fund (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	% Change
General Fund (0100)	239,377	190,145	213,281	213,253	(28)	(0.0%)
Total Expenditures	239,377	190,145	213,281	213,253	(28)	(0.0%)

City Council Department

City of Modesto

Department Summary

Expenditures by Category (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	%Change
Employee Services Total	71,201	72,286	74,534	73,909	(625)	(0.8%)
Internal Service Charges Total	38,806	31,816	34,439	33,626	(813)	(2.4%)
Professional & Contractual Svc Total	82,606	41,786	61,345	58,465	(2,880)	(4.7%)
Materials & Supplies Total	11,052	5,030	7,956	7,050	(906)	(11.4%)
Other Total	35,713	39,227	35,007	40,203	5,196	14.8%
Net Expenditures	239,377	190,145	213,281	213,253	(28)	(0.0%)

City Manager's Office

City of Modesto

Position Allocation	FY02-03 Actual	FY03-04 Actual	FY04-05 Current	FY05-06 Adopted	Increase/ (Decrease)
City Manager	1	1	1	1	
Deputy City Manager	2	2	1	1	
Management Analyst	1	1	1	1	
Administrative Analyst II	1				
Executive Assistant	2	2	2	2	
Executive Secretary	2	2	1	1	
Admin Office Assistant II (Confidential)	3	2	2	1	(1.00)
City Manager (0100-0201)	12	10	8	7	(1.00)
Communication Specialist	1				
Communications & Marketing (0100-0202)	1				
Community Facilities District Admin Officer	1	1.1	1.1	1.1	
Senior Civil Engineer	1	1	1		(1.00)
Admin Office Assistant III (Confidential)	1	1			
Administrative Services Technician II			1	1	
CFD Administration (2900-0250)	3	3.1	3.1	2.1	(1.00)
General Fund	13	10	8	7	(1.00)
Other Funds	3	3.1	3.1	2.1	(1.00)
City Manager Total	16	13.1	11.1	9.1	(2.00)

City Manager Department

City of Modesto

Department Summary

Expenditures by Fund (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	% Change
General Fund (0100)	1,382,447	1,317,470	1,148,959	1,119,812	(29,147)	(2.5%)
Total Expenditures	1,382,447	1,317,470	1,148,959	1,119,812	(29,147)	(2.5%)

Revenues General Fund (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	% Change
General Fund (0100)	33,803	18,597	40,000	0	(40,000)	100.0%
Total Revenues	33,803	18,597	40,000	0	(40,000)	100.0%

City Manager Department

City of Modesto

Department Summary

Expenditures by Category (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	%Change
Employee Services Total	947,152	966,565	814,821	779,812	(35,009)	(4.3%)
Internal Service Charges Total	91,100	88,882	92,447	83,660	(8,787)	(9.5%)
Professional & Contractual Svc Total	294,783	238,644	222,406	236,505	14,099	6.3%
Materials & Supplies Total	18,728	12,462	15,970	15,970	0	0.0%
Other Total	13,937	6,913	3,315	3,865	550	16.6%
Capital Non-CIP Total	16,748	4,004	0	0	0	0.0%
Net Expenditures	1,382,447	1,317,470	1,148,959	1,119,812	(29,147)	(2.5%)

City Manager Dept-Community Facilities Districts

City of Modesto

Department Summary

Expenditures by Fund (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	% Change
General Fund (0100)	0	0	0	0	0	0.0%
Admin Capital Facility Fee Fund (1390)	0	160,896	226,900	241,900	15,000	6.6%
CFD - Village 1 #2 (2690)	3,374	26,703	146,600	190,700	44,100	30.1%
Village One (2600)	2,758,363	617,314	1,468,250	580,436	(887,814)	(60.5%)
Village One Annexation 2 (2620)	(418)	0	0	0	0	0.0%
Fairview Village (2640)	1,993	135,655	118,085	120,650	2,565	2.2%
North Beyer (2650)	34,853	10,924	32,500	34,450	1,950	6.0%
Enterprise Park 1998 (2660)	61,592	15,478	20,000	19,500	(500)	(2.5%)
Carver/Bangs (2670)	(3,770,954)	(523,874)	235,000	128,750	(106,250)	(45.2%)
Pelandale/Snyder (2680)	5,443,843	24,768	415,000	74,310	(340,690)	(82.1%)
NorthPointe Village (2750)	107,860	15,881	87,000	83,350	(3,650)	(4.2%)
Coffee-Claratina (2800)	55,126	34,656	180,900	167,450	(13,450)	(7.4%)
Infrastructure Financing Program Admin	380,580	256,992	396,522	402,171	5,649	1.4%
Total Expenditures	5,076,213	775,394	3,326,757	2,043,667	(1,283,090)	(38.6%)

Revenues General Fund (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	% Change
General Fund (0100)	616	0	0	0	0	0.0%
Total Revenues	616	0	0	0	0	0.0%

City Manager Dept-Community Facilities Districts

City of Modesto

Department Summary

Expenditures by Category (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	%Change
Employee Services Total	208,166	231,295	289,406	308,311	18,905	6.5%
Internal Service Charges Total	0	0	8,677	6,861	(1,816)	(20.9%)
Professional & Contractual Svc Total	1,601,545	1,412,497	2,575,225	1,637,475	(937,750)	(36.4%)
Materials & Supplies Total	7,621	3,114	30,489	8,710	(21,779)	(71.4%)
Other Total	65	706	1,960	2,000	40	2.0%
Capital Non-CIP Total	3,258,816	(872,217)	421,000	80,310	(340,690)	(80.9%)
Engineering/Design/Admin	0	0	0	0	0	0.0%
Net Expenditures	5,076,213	775,394	3,326,757	2,043,667	(1,283,090)	(38.6%)

Charter Offices:

City Attorney

City Clerk

City Manager

Performance Measures Overview

Modesto: A healthy, safe, attractive, economically vibrant, socially diverse and culturally rich city with a strong sense of identity and pride, a community engaged in the practice of citizenship with governance based on the principle of stewardship.

City Manager

Mission:

The City Manager's Office provides organizational leadership to further the goals of City Council and to guide development of a high-performance organization.

Core Goals and Services:

- ◆ Improve interdepartmental communications through collaborative approaches to issues and problem solving
- ◆ Improve emergency service communication systems.
- ◆ Create information systems and structures that promote the public's access to government.
- ◆ Increase the efficiency of the permit process to ensure it is customer friendly and informative.
- ◆ Seek external funding sources to improve revenue stream.
- ◆ New growth and development should provide public infrastructure and generate public revenue so the City's overall fiscal base is maintained and enhanced.
- ◆ Long range infrastructure planning should identify cost estimates and staging and coordination issues which can be included in any long-term financing strategy.
- ◆ Develop a comprehensive water & wastewater strategy.
- ◆ Create non-motorized transportation system linking neighborhoods and regional bikeways.
- ◆ Expand Modesto's tourist events to bring in outside revenue, improve Modesto's image, and expand usage of the Convention Center facilities and Tuolumne River Regional Park.
- ◆ Improve service delivery efficiency and effectiveness through internal collaboration.
- ◆ Ensure City programs, facilities and services reflect existing neighborhood ties and a community orientation.
- ◆ Utilize community centers, area command offices and other remote facilities to provide linkages between neighborhoods and services.
- ◆ Adopt Best Practices Principles to ensure safe neighborhoods.

Charter Offices:

City Attorney

City Clerk

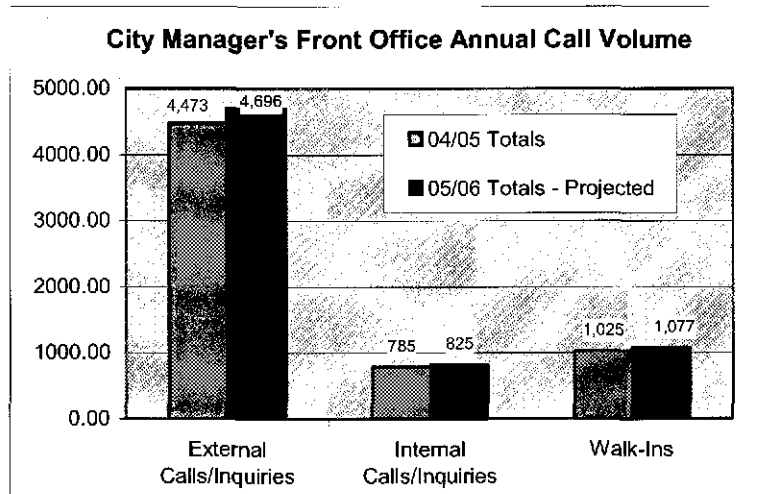
City Manager

Performance Measures Overview

Modesto: A healthy, safe, attractive, economically vibrant, socially diverse and culturally rich city with a strong sense of identity and pride, a community engaged in the practice of citizenship with governance based on the principle of stewardship.

Performance – Efficiency Measures

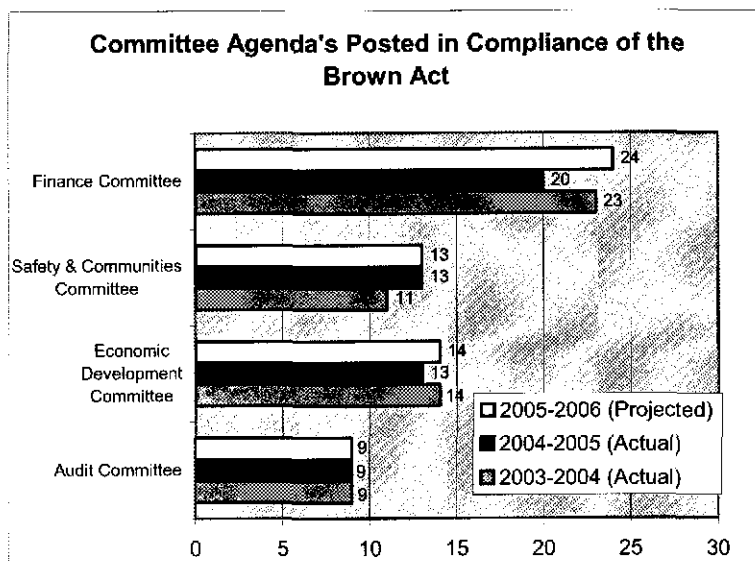
- 1. It is the goal of the City Manager's Office to have an open line of communication with members of the community and City staff.**



- 2. It is the Goal of the City Manager's Office to process and post all Council Committee Agendas in accordance with the Brown Act.**

Goal – 100% compliance with the Brown Act each year.

In Fiscal Year 2004–2005, the City Manager's Office processed and posted 55 Council Committee Agendas. All agenda postings complied with the Brown Act.



Program Budget Report

Department **CITY MANAGER**

Fund **0100**

Org **0201**

Dept Priority By Fund	Program or Service Description	05-06 Total Program Budget (Proposed)	% of Total Program Budget)	05-06 Total \$ Support From General Fund	05-06 \$ Support From Other Funds	FTE Allocated
1	City Council Services - briefings, workshops, document preparation, staff to Committees/Council	\$335,943.60	30.00%	\$335,943.60	\$0.00	1.5
2	City Department Administration - personnel, budget, policy implementation, information flow	\$526,311.64	47.00%	\$526,311.64	\$0.00	3.5
3	Legislative action - legislative platform, tracking, lobbyist services, LCC activities	\$190,368.04	17.00%	\$190,368.04	\$0.00	1
4	Citywide Communications and Marketing Activities (assist with press releases, annual report, speeches, utility inserts)	\$67,188.72	6.00%	\$67,188.72	\$0.00	1
	Summary for 'Org' = 0201 (4 detail records)	\$1,119,812.00		\$1,119,812.00	\$0.00	7
	Summary for 'Fund' = 0100 (4 detail records)	\$1,119,812.00		\$1,119,812.00	\$0.00	7
	Summary for 'Department' = CITY MANAGER (4 detail records)	\$1,119,812.00		\$1,119,812.00	\$0.00	7
	Org Total	\$1,119,812.00		\$1,119,812.00	\$0.00	7
	Fund Total	\$1,119,812.00		\$1,119,812.00	\$0.00	7
	Department Total	\$1,119,812.00		\$1,119,812.00	\$0.00	7
	Grand Total	\$1,119,812.00		\$1,119,812.00	\$0.00	7

Description: Add one (1) Management Analyst position to the City Manager's office

Background

Every year decisions are made at the state and federal level that have impacts on local governments. It is important for the City of Modesto to be aware of these decisions and the impacts they will have on the community. However, it is even more important that the City be familiar with the discussions taking place at the federal and state level before any formal legislation is enacted. By being aware of proposed legislation the City has the ability to take a proactive approach to either support or oppose the pending legislation. This can be done by working with the City's state and federal lobbyists, the League of California Cities, and the district office staff members of our state and federal elected officials.

Due to the large number of bills being introduced during legislative sessions some cities have created positions dedicated solely to tracking legislation and developing relationships with state and federal elected officials.

Current Status

The City Manager's Office has one Management Analyst performing a wide range of duties including but not limited to: tracking federal and state legislation, coordinating appropriation requests submitted to federal elected officials, developing responses to citizen concerns, supervising front office staff for the City Manager and Council, preparing special event speeches, assisting in budget preparation, and serving as the liaison for transportation issues related to the Stanislaus Council of Governments.

Impact of Status Quo

The Management Analyst will continue to handle the wide variety of responsibilities mentioned above. As a result, the analyst will not be able to dedicate the majority of his/her time to developing and improving intergovernmental relationships and tracking pending legislation. With the large number of bills being introduced at the state level (over 2,800 so far this session) there is a greater chance that by having only one analyst legislation affecting the City may be overlooked.

Options and Estimated Costs

Create a new Management Analyst position in the City Manager's Office responsible for intergovernmental relations. The new analyst would be responsible for tracking federal and state legislation, coordinating federal and state lobbying activities, updating the City's legislative platform, submitting annual appropriation requests for major City projects to the federal government, and working with the League of California Cities to continue to advocate for the protection of local funds. This analyst would also focus on developing relationships with the staff members of state and federal elected officials.

The new Management Analyst position would have an annual salary and benefit cost of between \$80,000 and \$90,000.

