

**FY 05-06 GENERAL FUND BUDGET REDUCTIONS
ALL OPERATING DEPARTMENTS
ADOPTED - JUNE 7, 2005**

Impacted Program/Service	Recommendation	Impacts	FTE Impact	Other Options for Program Delivery	Revenue Change	\$ Savings (non-employee)	\$ Savings (employee related)	Total Savings	Committee Recommendation
CITY MANAGER									
Administration	Reorganize CMO Office functions	Emphasis will be on activities with direct impact to City Council and the community; other activities will likely be deferred or eliminated.	AOA II (Filled)				47,288	47,288	47,288
Sponsorships	Reduce support to CMO Misc. Activities	Unknown				7,000		7,000	7,000
Employee Development	Eliminate funds for misc. conferences	Reduce opportunities for training, networking, and education				5,000		5,000	5,000
CITY MANAGER TOTAL EXPENDITURE REDUCTIONS					0	12,000	47,288	59,288	59,288
PERSONNEL									
Customer Service	Eliminate receptionist function in TSP lobby	Eliminates in-person receptionist function for citizens entering TSP. Eliminates live answering of City's main phone line. Places additional responsibility on remaining support staff who back up the automated attendant. Eliminates main admin support for training function.	1.125 AOA I (filled by part-time)	Reception function could be picked up by JPA			25,960	25,960	25,960
Recruitment & Testing	Reduce annual recruiting & testing services	There will be an increased time delay for starting recruitments. In the gap, departments may need to use short-term alternatives to fill vacancies such as temp hires, part-time employees, interns, or reassignment of duties.	.25 Personnel Analyst (Filled)	Depts may be able to take on more responsibility for recruitments in their own areas.			21,215	21,215	21,215
Payroll & Personnel Services	Reduce part time salaries	Reduces part-time resources by 46%. Full-time staff will have to take on these tasks in order for current staff to keep personnel records up-to-date. This will result in the deferral or postponement of other "higher" level responsibilities.	.3 FTE (filled with part-time)				3,683	3,683	3,683

**FY 05-06 GENERAL FUND BUDGET REDUCTIONS
ALL OPERATING DEPARTMENTS
ADOPTED - JUNE 7, 2005**

Impacted Program/Service	Recommendation	Impacts	FTE Impact	Other Options for Program Delivery	Revenue Change	\$ Savings (non-employee)	\$ Savings (employee related)	Total Savings	Committee Recommendation
Employee Development	Reduce Citywide training funds	This is the 8th consecutive fiscal year for reductions to this program. In FY 98 this line item was 418% above the FY06 estimate. This impact continues to be felt by employees throughout the organization in areas such as supervisory training, writing skills, problem solving, etc.				1,000		1,000	1,000
Equal Opportunity	Reduce the Equal Opportunity & Disabilities Commission budget	Eliminates annual retreat & conference attendance for chair.				1,000		1,000	0
PERSONNEL TOTAL EXPENDITURE ADJUSTMENTS					0	2,000	50,858	52,858	51,858
CITY ATTORNEY									
Litigation	Eliminate staff support to Attorney.	Unknown at this time		Legal Secretary (Vacant)			63,984	63,984	63,984
CITY ATTORNEY TOTAL EXPENDITURE ADJUSTMENTS					0	0	63,984	63,984	63,984
CITY CLERK									
Outside Audit Services	Reduce Service Amount	Limits outside Audit Services				10,000		10,000	10,000
Municipal Code Codification Service	Reduce Codification Cost Projections	If codification costs exceed projected figures, monies will have to be pulled from another source				4,000		4,000	4,000
CITY CLERK TOTAL EXPENDITURE ADJUSTMENTS					0	14,000	0	14,000	14,000
INFORMATION TECHNOLOGY									
Hardware Replacement	Changes the replacement cycle for servers and related equipment. In FY 06, these items would be deferred to FY 07: 3 servers (Fleet, Class, & MAIS); router (network) equipment.; IBM RISC machine equipment.	Increased risk of equipment failure. May result in slow application end user response.				75,000		75,000	75,000

**FY 05-06 GENERAL FUND BUDGET REDUCTIONS
ALL OPERATING DEPARTMENTS
ADOPTED - JUNE 7, 2005**

Impacted Program/Service	Recommendation	Impacts	FTE Impact	Other Options for Program Delivery	Revenue Change	\$ Savings (non-employee)	\$ Savings (employee related)	Total Savings	Committee Recommendation
Infrastructure Software Replacement	Changes replacement cycle for acquisition of GIS software.	Inability to perform certain tasks and develop enterprise GIS due to lack of appropriate software				10,000		10,000	10,000
Professional Services	Reduce support for customized report generation.	May lead to inability to seek outside assistance occasionally used for system upgrades, problem resolutions, or project development		Internal staff can provide necessary support but delivery schedules may be delayed.		5,000		5,000	5,000
Tape Replacement Cycle	Extend usage of tapes prolonging the replacement cycle	May lead to shortfall in tapes used for archive/backup purposes which could jeopardize backup/recovery efforts				6,000		6,000	6,000
INET	Recognize impact of INET installation on telecom costs to City	No impact as savings will occur through installation of the INET.					50,000		50,000
Maintenance Contracts	Eliminate maintenance contracts on two existing large format plotters	Potential for delayed and/or costly repairs in event of equipment failure				4,500		4,500	4,500
INFORMATION TECHNOLOGY TOTAL EXPENDITURE REDUCTIONS					0	100,500	50,000	150,500	150,500
FINANCE									
Professional Services	Reduce funding for outside contracts related to special projects	If there are any special projects that need be completed, staff will need to come back to Council for funding.				100,000		100,000	100,000
Customer Service	Eliminate the lobby reception function at Finance Customer Services.	No staff person available in lobby area to answer customer inquiries before they get to counter or to manage traffic flow in the lobby area of Finance - Customer Services.	AOA II (Filled)				46,672	46,672	46,672
Purchasing Services	Reorganizes the Purchasing Division eliminating one Account Clerk FTE and replacing with .75 AOA II.	Addresses need within Division for customer service support.	Account Clerk (Filled)				16,786	16,786	16,786

**FY 05-06 GENERAL FUND BUDGET REDUCTIONS
ALL OPERATING DEPARTMENTS
ADOPTED - JUNE 7, 2005**

Impacted Program/Service	Recommendation	Impacts	FTE Impact	Other Options for Program Delivery	Revenue Change	\$ Savings (non- employee)	\$ Savings (employee related)	Total Savings	Committee Recommendation
FINANCE TOTAL EXPENDITURE REDUCTIONS					0	100,000	63,458	163,458	163,458

**FY 05-06 GENERAL FUND BUDGET REDUCTIONS
ALL OPERATING DEPARTMENTS
ADOPTED - JUNE 7, 2005**

Impacted Program/Service	Recommendation	Impacts	FTE Impact	Other Options for Program Delivery	Revenue Change	\$ Savings (non-employee)	\$ Savings (employee related)	Total Savings	Committee Recommendation	
COMMUNITY & ECONOMIC DEVELOPMENT										
Building Inspection	Reduce inspection staff.	Inspection workload must be absorbed by existing staff. Some overtime may be required.	2-Bldg Inspectors (Vacant)				134,164	134,164	134,164	
Planning Commission/BZA	Reduce budget by 50%	Training and conference attendance will be limited.				6,430		6,430	0	
Workforce Alliance	Reduce contribution to Workforce Alliance by 10%.	Unknown				6,624		6,624	0	
Workers Comp/Liability	Reductions in Dept. costs (from FY 04-05) for workers comp/liability returned to GF in-lieu of budget reduction	None				44,990		44,990	44,990	
COMMUNITY & ECONOMIC DEVELOPMENT TOTAL EXPENDITURE REDUCTIONS					0	58,044	134,164	192,208	179,154	
FIRE										
Fire Suppression	Redeploy second engine company from either Station 1 or Station 5 to Station 11.	Eliminates need to hire 9 FTEs for Station 11 as originally planned but would increase response of adequate staffing to meet OSHA laws. This engine is also used to cover empty stations due to extended emergencies, training, or maintenance. Performance measure will be impacted.	9 FTE (Vacant)				905,951	905,951	905,951	
Emergency Response Vehicle Replacement Program	Increase annual apparatus replacement cycle	This would delay the purchase of 1 apparatus to every other year. Replacement schedule for apparatus would be increased from 15 to approximately 18 years.				180,000		180,000	180,000	
FIRE TOTAL EXPENDITURE REDUCTIONS					0	180,000	905,951	1,085,951	1,085,951	
POLICE										
Personnel Resources - Sworn	Eliminate 8 Police Officer positions through attrition	Officers in various specialty units will be redeployed to Patrol. Increase in overtime may result depending on required response.	8 Police Officers (attrition)	COMMITTEE RECOMMENDATION REDUCES FROM 8 POSITIONS TO 6 POSITIONS. SIX REMAINING POSITIONS TO BE RE-EXAMINED WHEN STATE BUDGET IMPACTS ARE KNOWN.				720,000	720,000	540,000

**FY 05-06 GENERAL FUND BUDGET REDUCTIONS
ALL OPERATING DEPARTMENTS
ADOPTED - JUNE 7, 2005**

Impacted Program/Service	Recommendation	Impacts	FTE Impact	Other Options for Program Delivery	Revenue Change	\$ Savings (non-employee)	\$ Savings (employee related)	Total Savings	Committee Recommendation
Personnel Resources - Non Sworn	Reduce allocation by 1 CSO position and 3 Police Clerks	Less CSO staffing may delay some responses or, depending on issue, may require sworn staff to respond. Support by Police Clerks will be reduced. Tasks may need to be done by other personnel. May result in overtime increase for remaining staff.	3-Police Clerks (Vacant) and 1-CSO (Vacant)				210,000	210,000	210,000
Personnel Resources - Part-time	Decrease part-time budget	Part-time employees provide cost effective service to the department. Duties performed will have to be picked up by full-time staff or deferred.	No specific FTE; dept. will manage to budget				180,000	180,000	180,000
POLICE TOTAL EXPENDITURE REDUCTIONS					0	0	1,110,000	1,110,000	930,000
PARKS, RECREATION & NEIGHBORHOODS									
Tuolumne River Regional Park	Decrease apportionments by 5%	Less funding will be available for operation of the regional park				8,105		8,105	8,105
Modesto Sister Cities	Renegotiate agreement with Modesto Sister Cities International. This will reduce funding from \$28K to \$20K per year for the next 3 years, resulting in a cumulative savings of \$24K.	Modesto Sister Cities may choose to seek funding from other sources.				8,000		8,000	8,000
City Hall at the Mall	Close City Hall at the Mall	City Hall at the Mall (CHATM) is currently open 20 hours/week. It may be possible to retain drop box currently on-site for mall patrons. This proposal does not eliminate the Police Services at this location and would transfer \$35,000 in revenue from the Macerich Corporation to the PD. Staff support to the Community Qualities Forum and Modesto Sister Cities International would be eliminated.	Community Services Supervisor (Filled) Account Clerk (Filled) (.625 filled with part-time)	Staff has been unable to generate sponsorships for this activity.	-80,053	93,673	116,848	130,468	130,468

**FY 05-06 GENERAL FUND BUDGET REDUCTIONS
ALL OPERATING DEPARTMENTS
ADOPTED - JUNE 7, 2005**

Impacted Program/Service	Recommendation	Impacts	FTE Impact	Other Options for Program Delivery	Revenue Change	\$ Savings (non-employee)	\$ Savings (employee related)	Total Savings	Committee Recommendation
Modesto CVB	Cut their tourism payments by 5%	Loss of staff/services		Private donations may be possible		14,650		14,650	0
Cultural Promotions	Reduce the dollar amount paid to cultural arts organizations (25% reduction)	Financial Hardship on Organizations		Private donations may be possible	COMMITTEE RECOMMENDATION REDUCES TO 12.5% REDUCTION				
Park Management	Re-structure supervision of the park maintenance functions	Increased workload for remaining supervisory staff; may be other impacts depending on managed competition process currently underway.	O&M Supervisor (Retirement pending late July)				86,840	86,840	86,840
NPU	Eliminate part-time clerical support	May result in slower response time to cases.	.5 FTE (filled with part-time)				11,000	11,000	11,000
Facility Management	Eliminate security at McClure Country Place when facility is leased.	Possibility of vandalism or other damage is increased particularly during night-time hours.				60,000		60,000	60,000
Public Information	Eliminate part-time Public Information Asst. (student) position.		.20 FTE (filled with student intern)	Full-time staff will assume the duties of writing articles and preparing the weekly updates.			4,500	4,500	4,500
Recreation	Discontinue use of Party Mobile	Mobile recreation program will be eliminated.				39,000		39,000	39,000
Spring Park Program	Eliminate the Spring Park Program at all sites except Graceada, which would be open on weekends.. (Total attendance in Spring 2004 was 6,000.)	Spring park program reduced to one site which would be open only on weekends. (CC on 3/22/05)	Part-time staffing			9,600	37,500	47,100	47,100

**FY 05-06 GENERAL FUND BUDGET REDUCTIONS
ALL OPERATING DEPARTMENTS
ADOPTED - JUNE 7, 2005**

Impacted Program/Service	Recommendation	Impacts	FTE Impact	Other Options for Program Delivery	Revenue Change	\$ Savings (non-employee)	\$ Savings (employee related)	Total Savings	Committee Recommendation
Summer Park Program	Open new program at Orville Wright Park; close and remove six neighborhood park pools; offer summer program at 14 sites; replace one pool per year with splash pool.	Park program would be eliminated at Standiford (limited playground equipment-kids to Coleman-Brown), Sylvan (kids to Revard), Lakewood (pool due for major maintenance), Chrysler (low attendance - kids to Muncy or Everett), Sherwood (low attendance), and Marshall (construction at site during summer).	Part-time staffing			39,000	41,500	80,500	80,500
PARKS, RECREATION & NEIGHBORHOODS TOTAL EXPENDITURE REDUCTIONS					-80,053	285,744	298,188	503,879	482,371
PUBLIC WORKS									
Traffic Engineering	Reduce funding for outside service contracts	Limits ability for traffic-calming selection determinations.		Possible developer funding		1,500		1,500	1,500
Traffic Engineering	Reduce General Fund support to Traffic Engineering activities	Will delay Traffic Engineering software updates.				2,000		2,000	2,000
Forestry	Reduce General Fund transfer to Forestry	Lessen GF operating support to Gas Tax Fund.				80,000		80,000	80,000
Alley Maintenance	Provide alley maintenance and repair on a critical need basis.	Alleys will continue to deteriorate, with conditions worsening over time. Emergency items will be handled first.				25,000		25,000	25,000
Residential Street Paving	Reduce Residential Street Repair Effort	Scales back street paving effort in terms of lane miles that can be completed annually and increases deferred maintenance backlog. This reduction is offset by revenue from garbage impact fees.		COMMITTEE RECOMMENDS RECONSIDERATION OF REDUCTION IF PROP 42 MONEY BECOMES AVAILABLE.					
Administration	Eliminates part-time resources.	Reflects trends of past two years.	.25 FTE (filled with part-time)				5,651	5,651	5,651
Capital Planning	Reduce General Fund support to Capital Planning activities.	Reflects trends of past two years.				30,000		30,000	30,000

**FY 05-06 GENERAL FUND BUDGET REDUCTIONS
ALL OPERATING DEPARTMENTS
ADOPTED - JUNE 7, 2005**

Impacted Program/Service	Recommendation	Impacts	FTE Impact	Other Options for Program Delivery	Revenue Change	\$ Savings (non-employee)	\$ Savings (employee related)	Total Savings	Committee Recommendation	
Development Review	Eliminate insurance certificate administration program.	Insurance certificate processing for PW will be absorbed by other office support staff; other departments will need to allocate resources to handle their own certificates.	AOA II (Vacant)				39,547	39,547	39,547	
Events/special projects	Eliminate partnerships in special events / projects with other Departments and Community	Other Departments & Community will need to seek other partnerships	.25 FTE (filled with part-time)	Develop fee structure to recover cost of service.			6,000	6,000	6,000	
Tree Replanting / Removals	Reduction in tree replacements / preservation / removals except for emergency work	Long term reduction in tree canopy benefits & growing removal list	MW II (Filled)	Grants & Fees		11,965	46,740	58,705	58,705	
Supplemental Mistletoe Abatement	Discontinue supplemental abatement	Higher infestation level		COMMITTEE RECOMMENDS STAFF EXAMINE OPPORTUNITIES FOR WORK DONE BY PERMIT AND/OR FEE.				50,000	50,000	50,000
PW Automated Payroll	Eliminate AOAll Position	Reduces ability to respond to timesheet questions and queries. Reduces review of timesheets. Increases errors. Admin will take over clerical functions from Forestry as a result of this cut.	AOA II (Vacant)				44,560	44,560	44,560	
PUBLIC WORKS TOTAL EXPENDITURE REDUCTIONS					0	191,465	192,498	383,963	383,963	
CITY-WIDE TOTAL EXPENDITURE REDUCTIONS								3,780,089	3,564,527	