

City Attorney Department

Position Allocation	FY02-03 Actual	FY03-04 Actual	FY04-05 Current	FY05-06 Adopted	Increase/ (Decrease)
City Attorney	1	1	1	1	
Assistant City Attorney	1	1	1	1	
Senior Deputy City Attorney II	5	5	5	4	(1.00)
Legal Services Administrator	1	1	1	1	
Legal Services Technician	1	1	1	1	
Legal Secretary	5	5	4	3	(1.00)
Admin Office Assistant II (Confidential)	1	2	2	2	
Admin Office Assistant I (Confidential)	1				
Paralegal	1	1	1	1	
City Attorney (0100-0401)	17	17	16	14	(2.00)
General Fund	17	17	16	14	(2.00)
Other Funds					
City Attorney Total	17	17	16	14	(2.00)

City Attorney Department

City of Modesto

Department Summary

Expenditures by Fund (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	% Change
General Fund (0100)	1,817,690	1,661,217	1,765,298	1,806,534	41,236	2.3%
Total Expenditures	1,817,690	1,661,217	1,765,298	1,806,534	41,236	2.3%

Revenues General Fund (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	% Change
General Fund (0100)	783,359	763,710	771,246	779,906	8,660	1.1%
Total Revenues	783,359	763,710	771,246	779,906	8,660	1.1%

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Department Summary

Expenditures by Category (\$)	Actual 2002-2003	Actual 2003-2004	Budget 2004-2005	Adopted 2005-2006	\$ Change From Budget	%Change
Employee Services Total	1,218,737	1,237,913	1,379,661	1,390,751	11,090	0.8%
Internal Service Charges Total	120,512	124,726	143,794	134,781	(9,013)	(6.3%)
Professional & Contractual Svc Total	392,093	227,010	173,823	208,132	34,309	19.7%
Materials & Supplies Total	79,972	65,535	61,984	66,834	4,850	7.8%
Other Total	6,377	6,033	6,036	6,036	0	0.0%
Net Expenditures	1,817,690	1,661,217	1,765,298	1,806,534	41,236	2.3%

Performance Measures Overview

Charter Offices

City Attorney

Mission:

To cooperate with departments and citizens to accomplish City goals, and to establish and maintain effective planning and response capability to foresee, avoid, minimize and/or control legal risks affecting City interests. To deliver high-quality legal services efficiently.

Core Services:

The City Attorney is the legal adviser, attorney and counsel for the City, City Council and all of its various commissions and boards. The City Attorney performs legal research, analysis and interpretation of laws, prepares legal opinions, ordinances, resolutions and other formal documents required by Council. The City Attorney also reviews and approves all contracts, bonds, deeds and other legal documents with respect to form and legal substance, and prosecutes violations of the Modesto Municipal Code.

Strategic Plan Goals:

- The City Attorney will aggressively strive to minimize legal exposure for the City.
- Handling a large percentage of litigation cases in-house continues to be a high priority for the City Attorney.

Key Performance – Efficiency Measures

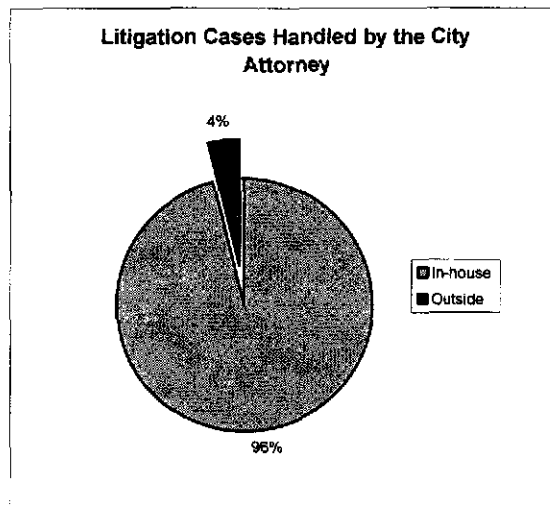
Performance Measure

CITY ATTORNEY

What: Handle 80% of incoming tort cases against the City on an in-house basis.

Why: Handling cases in-house greatly reduce the cost of legal services paid by the City.

Results



FY 05-06 Target

Target for in-house cases is at least 80% for FY 2005-2006