

To Request a “Will-Serve” Letter

Instructions for completing the attached WILL SERVE LETTER REQUEST FORM:

1. Applicant Name /Phone number of applicant
2. Mailing address of applicant
3. City / State / Zip Code
4. Property address for which you are applying for the Will-Serve Letter
5. Assessor’s Parcel Number (APN) of property you are applying for
6. Type of service your are requesting:
 - a. Water Only
 - b. Sewer Only
 - c. Water & Sewer
7. Type of Construction: Existing or Proposed
 - a. New Building
 - b. Building Addition
 - c. Building replacement/correction
8. Type of structure and expected demand (house, church, multi-purpose room, number of bathrooms)
9. Attachments as required:
 - a. Fire Flow Test Results (for water requests only)
 - i. Call Modesto Fire Marshall at (209) 571-5553 to determine if fire flow test can be performed (except Salida properties)
 - ii. Salida properties call Salida Fire Department at (209) 545-0365
 - b. Map showing site location and project layout if available.
10. Public agency you are working with other than City of Modesto.
11. Signature of applicant acknowledging receipt of “Conditions of Approval”

RETURN THE COMPLETED FORM TO:

Community & Economic Development Department
Land Development Engineering Services
1010 10th Street, 4th Floor, Suite 4600
P.O. Box 642
Modesto, CA 95353
Attn: Robert Davalos

City of Modesto
“Will-Serve Letter” Request

The “Will-Serve” Letter is prepared by the Capital Planning Division of the Public works Department. A “Will-Serve” Letter is issued upon the City’s completion of an analysis determining that all conditions of approval are met.

“Conditions of Approval”

WATER: Request for service to property located outside the city limits of Modesto and inside the ultimate water service area. (City Policy #5.001)

1. The requested proposed property connection must be within current City water service area.
2. The City will need to determine whether it is reasonable to extend water service based on the quantity of water used, type of water used and the overall impact on the water system.
3. If the property is outside the current City water service area, the applicant will need Local Agency Formation Commission (LAFCO)(fees may apply) approval prior to issuance of a will-serve letter.
4. The City water system, in proximity to the proposed service area, must have the capacity to provide the amount of water required for the proposed connection.
5. If a water main exists adjacent to the property, and if said main is of sufficient size to provide the required service to the property, the water main is considered available.
6. If a water main does not exist adjacent to the property or if the existing water main is not sufficient size to serve the property, the City Engineer may approve a water main extension to the proposed property. Specific Council approval is required of any proposed water main extension where the cost exceeds \$20,000. The size and design of said water main extension shall be approved by staff and shall be installed by the owner, as required by the Modesto Municipal Code and the City of Modesto Standard Specifications.
7. The property owner must agree to pay all City connection fees prior to connecting to the water system.
8. The property owner must agree to pay all monthly water service charges.
9. The property owner must agree to annex when requesting to do so by the City of Modesto.

Any request for water connection to property located outside the City limits, which does not comply with the above conditions, may be specifically reviewed by the City Council.

SEWER: Request for service to property located outside the Modesto Municipal Sewer District and inside the ultimate sewer service area. (City Policy #5.002)

1. The requested proposed property connection must be must be within the current sewer service area.
2. The City sewer system in proximity to the proposed service area must have the capacity to receive the amount and type of discharge from the proposed connection. In addition, the type and quantity of discharge must be in compliance with existing City, State and Federal codes.
3. If the property is located outside City limits, the applicant will need Local Agency Formation Commission (LAFCO) (fees may apply) approval prior to issuance of a will-serve letter.
4. A sewer lateral must exist adjacent to the proposed property and must be of a size that is sufficient for the proposed use and is available for direct connection. A sewer main is considered if one of the following is true:
 - a. The pipe diameter is 10” or less.
 - b. A manhole exists adjacent to the property, which would allow a house sewer line connection at no more than a 45-degree angle from either property line.
5. The property owner must agree to pay all City connection fees prior to connecting to the sewer.
6. The property owner must agree to pay all monthly sewer service charges.
7. The property owner must agree to annex when requested by the City of Modesto.

Any request for sewer connection to property located outside the current Sewer District boundaries that does not comply with the above conditions may be specifically reviewed by the City Council.

APPLICANT COPY

For City Use Only:
Application No.: _____



City of Modesto
WILL SERVE LETTER REQUEST FORM

Date Stamp

- 1. Applicant Name: _____ Phone # _____
- 2. Mailing Address: _____
- 3. City: _____ State: ____ Zip Code: _____
- 4. Property Address, City, Zip _____
(If different from Mailing Address)
- 5. APN: _____ 6. Will Serve Request for: Water Only Sewer Only
Assessors Parcel Number Water & Sewer
- 7. Type of Construction: Existing construction Proposed construction
 New Building Building Addition Building replacement/correction
- 8. Type of structure (s) to be served by City of Modesto services:
 Single Family Residence Residential Development
 Multi-Family Residential Commercial Industrial Institutional

Expected Demand; Brief description of existing structure(s)/project that will receive City Service(s)
(i.e. # of units, # of restrooms):

- 9. Attachments as required:
 Fire Flow test results (For water requests only – Your request will be delayed if not attached)
 Map showing site location and project layout attached, if available
- 10. Is the applicant working with another public agency (County, City, etc)? Yes No
Agency _____ Contact Name _____ Phone# _____
- 11. Signature of Applicant acknowledging receipt of Conditions of Approval _____

For City of Modesto Use Only:

- In City Limits
- In Sphere of Influence
- In/Contiguous to/Near Former Del Este Water Service Area
- In Modesto Municipal Sewer District #1
- In Ultimate Sewer Service Area
- LAFCO Approval Required